



2018 VJJA MERITORIOUS AWARDS NOMINATION FORM

NOMINATING INFORMATION: *Let's get started with the nomination process. Complete a separate form for each nominee. Questions can be skipped if necessary (if you do not have information for a particular category) but remember that the more information you provide, the stronger the nomination. Tips on writing a strong nomination: read and make sure you understand the criteria; be sure you submit by the deadline; use specific details, accomplishments, numbers, facts, examples, anecdotes and colleague quotes to illustrate that your nominee is the most worthy of the award; solicit input from colleagues.*

1. TELL US HOW TO CONTACT YOU

Name:	
Job Title:	
Company Name:	
Work Phone:	
Cell Phone:	
Email Address:	

2. YOUR NOMINEE

Full Name:	
Employer:	
Work Title/Position:	
Work Location:	

3. AWARD CATEGORY IN WHICH YOU ARE NOMINATING YOUR COLLEAGUE (select one)

- Meritorious Award in the Area of Court Services
- Meritorious Award in the Area of Community Service
- Meritorious Award in the Area of Residential Services
- Meritorious Award in the Area of Administration

4. Tell us about your nominee's WORK EXPERIENCE

Tell us your nominee's work experience. How many years has he/she been employed in the juvenile justice field? Where is he/she currently employed and in what capacity? How long has he/she been in that role? What responsibilities does he/she have in that role? What other jobs has your nominee held and in what other agencies? What was his/her first job in the juvenile justice field?

5. Tell us about your nominee's ACCOMPLISHMENTS / RESULTS

What results has he/she achieved? What noteworthy accomplishments (if any) can you share?

6. Tell us about your nominee's SKILLS

How does the nominee demonstrate a high degree of skill in his or her work? What skills set him or her apart from colleagues in the field? Provide examples of his or her skills and how those skills have served him or her well or advanced the profession. Feel free to add quotes from colleagues.

7. Tell us about your nominee's LEADERSHIP

How has your nominee demonstrated leadership in his or her work? Are there specific accomplishments you can point to that resulted from his/her leadership?

8. Tell us about your nominee's EDUCATIONAL BACKGROUND

Please tell us what you know about your nominee's educational background and special certifications/credentials.

NOMINATIONS MUST BE RECEIVED BY COB ON FRIDAY, OCTOBER 19, 2018.

Send completed nomination forms to awards@vja.net